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DeCAIR Steering Committee

Meeting 14

Sep 21, 2022 (4:00 – 5:30 pm)

University of Stuttgart and Zoom Meeting

Institut für Technische und Numerische Mechanik

Developing Curricula for Artificial Intelligence and Robotics (DeCAIR)
618535-EPP-1-2020-1-JO-EPPKA2-CBHE-JP

Attendance

- Gheith Abandah
- Ahmad Batayneh
- Murad Alaqtash
- Clovis Francis (Virtual)
- Soubhi Abou-Chahine
- Lucia Pallottino
- Francesco Masulli (Virtual)
- Jorge Casillas (Virtual)
- Mario Rosenfelder for ~~Peter Eberhard~~
- Sofia Papakonstantinou for ~~Dimos Papakonstantinou~~ (Virtual)

- Also physically present: Iyad, Ramzi, Mohammad, Musa, Ashraf, M. Mashagbeh, Ali Hyadar

Agenda

- Status review for the reporting issues needed for the interim report – Presented by **Gheith**
- Review of the tables of Achieved and Planned Results for the following work packages:
 - WP1: Surveys and needs identification – Presented by **Ahmad**
 - WP2: Development of new MSc and BSc programs in AIR – Presented by **Francesco**
 - WP3: Implementing the new MSc program in UJ – Presented by **Iyad**
 - WP4: Implementing the new BSc program in TTU – Presented by **Murad**
 - WP5: Improving curricula of current MSc programs in JO and LB – Presented by **Mario**
 - WP6: Improving curricula of current BSc programs in JO and LB – Presented by **Jorge**
 - WP7: Building capacity in AIR in universities of Partner Countries – Presented by **Lucia**
 - WP8: Establishing and developing AIR labs – Presented by **Sobhi**
 - WP10: Quality Assurance – Presented by **Sofia**
 - WP11: Collaboration with industry and community – Presented by **Clovis**
 - WP12: Results dissemination – Presented by **Clovis**
 - WP13: Management – Presented by **Gheith**
- Short tutorial on financial reporting – Presented by **Mohammad**
- Scheduling the next SC meeting

Minutes of the Meeting

Status review for the reporting issues

- Gheith presented the status of the following reporting issues needed for preparing the Interim Report.
 - The status of the following issues were presented and discussed:
 - Staff cost
 - Travel cost
 - Other expenses
 - Work package reports of achieved and planned activities
 - Curricula approval
 - Holding dissemination activities
 - Published link for the project
- Missing reporting items were identified and the committee members responsible agreed to provide any missing item.
- The status of these issues is in the following slide.

Status of reporting issues as of 21/9/2022

No	Partner	Staff cost	Travel	Other expenses	WP Report	New program approval	Curricula approval	Diss. Activity	Web link
1	UJ	P1 and P2	Jul-22		WP3,13	Yes	2 of 3	Yes	Yes
2	JUST	P1	Jul-22		WP1	NA	0 of 1		Yes
3	TTU	P1 and P2	Jul-22		WP4	Yes	2 of 2	Yes	Yes
4	LU	P1 and P2	Jul-22		WP11,12	NA	3 of 3		
5	BAU	P1	Jul-22		WP8	NA	0 of 2		
6	UNUPI	No	No		WP7	NA	NA	NA	
7	UNIGE	No	NA		WP2	NA	NA	NA	
8	UGR	No	NA		WP6	NA	NA	NA	
9	UST	Yes	NA		WP5	NA	NA	NA	
10	CTD	Yes	Jul-22		WP10	NA	NA	NA	Yes

Review of the tables of Achieved and Planned Results

- The draft tables of achieved and planned results of the following work packages were presented by the respective presenters and discussed and adopted by the committee:
 - WP1: Surveys and needs identification – Presented by **Ahmad**
 - WP2: Development of new MSc and BSc programs in AIR – Presented by **Francesco**
 - WP3: Implementing the new MSc program in UJ – Presented by **Iyad**
 - WP4: Implementing the new BSc program in TTU – Presented by **Murad**
 - WP5: Improving curricula of current MSc programs in JO and LB – Presented by **Mario**
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 - WP10: Quality Assurance – Presented by **Sofia**
 - WP11: Collaboration with industry and community – Presented by **Clovis**
 - WP12: Results dissemination – Presented by **Clovis**
 - WP13: Management – Presented by **Gheith**
- Some missing items were identified, and some minor corrections/updates were performed.
- The final copies of these tables will be part of the project's Interim Report.

Short tutorial on financial reporting

- We reached this agenda item after the end of the scheduled meeting time.
- After discussion, the committee decided to take this issue off-line and committee members can directly contact Mohammad for any needed clarification about the needed financial reporting.

Next Meeting

- The time for the next meeting will be polled for the period 20-25 November 2022.

Thank you

- The meeting ended in 6:00 pm.